

Public Document Pack

Schools Forum

Wednesday, 14th January,
2015 at 3.30 pm

PLEASE NOTE TIME OF MEETING

Compass School, Green Lane, Southampton, SO16 9RG

This meeting is open to the public

LEAD OFFICER

Dave Cuerden, Finance Manager

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FORUM ADMINISTRATOR

Sharon Pearson

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AGENDA

Agendas and papers are now available via the City Council's website

1 APOLOGIES AND CHANGES IN MEMBERSHIP (IF ANY)

2 DECLARATIONS OF INTEREST

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

3 MINUTES OF PREVIOUS MEETING (Pages 1 - 4)

To approve the Minutes of the Meeting held on 10th September 2014 and to deal with any matters arising, attached.

4 HIGH NEEDS BLOCK (Pages 5 - 8)

Briefing paper of the Finance Manager outlining proposals for the High Needs Block including funding for Special Schools, Special Units in Maintained Schools and Pupil Referral Units (PRUs) from April 2015, attached.

5 2015/2016 SCHOOLS BLOCK (Pages 9 - 14)

Decision paper of the Finance Manager detailing the 2015/16 Schools Block which funds Primary and Secondary School budget shares and Central Services retained by the Local Authority, attached.

6 EARLY YEARS BLOCK (Pages 15 - 18)

Decision paper of the Finance Manager detailing the allocations within the Early Years Block, attached.

7 OUTREACH ADVISORY SERVICE FOR SPECIAL EDUCATIONAL NEEDS AND DISABILITY (SEND) (Pages 19 - 22)

Briefing paper of the Interim Head of the 0-25 Service outlining how the key elements of current outreach support to mainstream Schools could be re-shaped to deliver an integrated service, attached.

Agenda Item 3

**SCHOOLS FORUM
NOTES OF THE MEETING HELD ON
WEDNESDAY 10TH SEPTEMBER 2014
CANTELL MATHS AND COMPUTING COLLEGE**

Present:

Primary School

Peter Howard	-	Headteacher
John Draper	-	Headteacher
Amanda Talbot-Jones	-	Headteacher
Julie Swanston	-	Headteacher
Mark Sheehan	-	Headteacher
Liz Mizon	-	Governor

Secondary Schools

Richard Harris	-	Governor (Items 5-7)
Ruth Evans	-	Headteacher
Graham Wilson	-	Headteacher

Special Schools

Andy Evans	-	Headteacher
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Academies

David Turner	-	Townhill Infant School
Anne Murphy	-	St Anne's Convent

Pupil Referral Unit

Alison Parsons	-	Headteacher
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Non Schools

Councillor Paffey	-	SCC Councillor
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Observers

Sue Thompson	-	Early Years/Sure Start
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Also in attendance:

Theresa Leavy	SCC - People
Ed Harris	SCC - People
Lynn Franklin	SCC - Finance
Dave Cuerden	SCC - Finance
Sharon Pearson	SCC – Democratic Services

1. **ELECTION OF CHAIR**

David Turner was elected Chair for the purposes of this meeting only and Richard Harris, in his absence was elected Chair for the remaining 2014/2015 Academic Year.

2. **APOLOGIES AND CHANGES IN MEMBERSHIP (IF ANY)**

Apologies were received from Anna Wright, Ewan Scott, Jeannie Gibbons, Pete

Sopowski, Alice Wrighton, Karen Waters and Councillor Jeffery.

The following members and officers were welcomed:-

Alison Parsons - Headteacher at the Compass School, replacing Jane Smith who had retired.

Ed Harris – Principal Officer Education, replacing Graham Talbot

Dave Cuerden - Finance Manager, replacing Sue Poynter and Lynn Franklin

The Forum passed a vote of thanks to Lynn Franklin and Sue Poynter for their professionalism and friendly efficiency over the past few years and wished them both well in their new roles.

Members also passed a vote of thanks to Ruth Evans who had very kindly provided the venue and refreshments for the meeting.

It was noted that the meeting scheduled for 22nd October had been cancelled and that Alison Parsons, the Compass School kindly agreed to host the meeting scheduled for 14th January 2015.

3. **NOTES OF PREVIOUS MEETING AND MATTERS ARISING**

The minutes of the meeting held on 25th June 2014 were approved as a correct record.

4. **SOUTHAMPTON SCHOOLS FORUM CONSTITUTION 2014/15**

The Forum received and noted the amended Southampton Schools Forum Constitution 2014/15.

5. **PROPOSED DEDICATED SCHOOLS GRANT SAVINGS 2015/16**

The Forum considered the briefing paper of the Education Finance Manager requesting the Forum's views on the recommended proposals for achieving the challenging savings target required for 2015/16.

The following issues and concerns were noted:-

- that the People Directorate had been asked to make significant savings and in particular had a target to save £1 million from the Dedicated Schools Grant (DSG) funded services in 2015/16;
- Special Schools Outreach – an amount of £617,000 was currently allocated to some Special Schools for carrying out outreach services in Maintained Schools. It was proposed that going forward Special Schools would start to charge schools directly for services provided from 15/16 in order to replace the funding from the DSG. The Forum expressed concerns that if charged, schools might not take up this service and it would have a detrimental effect on the most vulnerable children. It was felt that if the entire funding was taken away, Special Schools could lose the specialists they employed and once again the most vulnerable children would be detrimentally affected. It was AGREED that this saving cut would be phased in over 2015/16 before taking full effect from April 2016;

- Emotional Well-being Development Officers – the team would be fully funded by means of a Service Level Agreement (SLA). The concern was again raised that schools would not make use of the SLA and the service would fall away;
- Early Years Development – efficiencies would be made within Early Years Development by retendering contracts and reducing contingency budgets. Essential ad hoc costs from April 2015 would be funded on a one-off basis from the Dedicated Schools Grant carry forward; and
- the proposals submitted in the briefing paper would be formally submitted to the Council meeting in November 2014.

5. **SCHOOLS AND EARLY YEARS FINANCE (ENGLAND) REGULATIONS 2014**

The Forum received and noted the briefing paper of the Principal Accountant for Early Years and Education detailing the amended Schools and Early Years Finance (England) Regulations 2014.

6. **CHILDREN'S TRANSFORMATION UPDATE**

The Forum received a presentation from the Interim Head of Service providing an update on the Children's Transformation Programme.

The following comments and issues were noted:-

- all services had been redesigned and the Ofsted inspection had confirmed that the Local Authority's self-assessment in relation to service provision and quality was good;
- Southampton's greatest strength was its partnership working, with one of the most integrated provisions in the country; and
- the MASH (Multi Agency Safeguarding Hub) had gone live on 1 April 2014 and would take some time to bed down. However, repeat referrals had reduced and families were beginning to access services much more quickly, which was positive. Ofsted had commented that the Southampton MASH was one of the strongest in the country. As MASH consisted of integrated partnership working including social workers, health workers, police and many other agencies, this would help offset the issues relating to the savings cuts to Special Schools outreach services and the Emotional Well-being Development Officers.

The Forum thanked the Interim Head of Service for an informative presentation and wished her well with the ongoing progress of fully achieving the key priorities of the Children's Transformation Programme and the Multi Agency Safeguarding Hub.

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BRIEFING PAPER

SUBJECT: HIGH NEEDS BLOCK
DATE: 14TH JANUARY 2015
RECIPIENT: SCHOOLS FORUM

THIS IS NOT A DECISION PAPER

SUMMARY:

1. This paper outlines the proposals for the High Needs Block including funding for Special schools, Special Units in Maintained Schools and Pupil Referral Units (PRUs) from April 2015.

BACKGROUND and BRIEFING DETAILS:

2. The proposed High Needs Block is shown in Appendix 1.

3. High Needs pupils in Maintained Schools

From April 2014, the DfE imposed a mandatory threshold of £6,000 of additional support per High Needs pupil that schools are required to fund from their formula budget. This was in line with the 2013/14 threshold implemented in Southampton and will continue to be implemented for 2015/16.

For 2015/16 Schools will continue to be reimbursed for support of more than 12 hours per week, term time only at a rate of £10.98 per hour.

4. Special Schools, Special Free Schools and Special Units

The local authority has identified, based on current profile, the number of places required at the five Special schools, four Special units and one Free school in the 2015/16 financial year.

School	Places April 2015	Places Sept 2015
Springwell School	112	128
Great Oaks School	162	162
The Cedar School	70	70
The Polygon School	55	55
Vermont School	28	32
Rosewood School	32	32
Tanners Brook Primary School	14	14
Redbridge Community School	7	7
Bitterne Park School	8	8
Total	488	508

5. It is planned to expand Springwell special school by 16 places in September 2015 and Vermont special school by 4 places in September 2015 at a cost of £117,000 for the part year. Further analysis of the growth from 2014/15 and pressure it generates is provided below.

BRIEFING PAPER

6. Special schools, Special Free Schools and maintained schools with a special unit are funded on the basis of a flat £10,000 per place plus a per pupil top-up. Schools only receive top-up funding for the actual numbers of pupils in their school.
7. As highlighted further in this report there is significant growth planned within the special schools which would be inconsistent with any assumptions in respect of low occupancy. It is therefore intended that the vacancy factor used to increase schools top-up funding in 2014/15, (one off) is not continued in 2015/16.
8. While there is not a Minimum Funding Guarantee for Special school and units, there is a requirement that the top-up element of the funding is set at such a level that, if all the places were filled and the pupils came from the maintaining authority, the school's budget would reduce by no more than 1.5%.
9. Pupil Referral Unit – Compass School

The PRU will continue to be funded for 160 places. Each place will attract a base level of funding of £8,000 from the High Needs Block for the summer term. From the September 2015 the base level of funding will increase to £10,000 as per the DfE requirements. Top-up funding per pupil will be paid by the commissioner of the place (either the local authority or a school) on the basis of three place types – Band 1, 2 and 3. Correspondingly top-up rates will reduce to offset the increase in base level funding as per DfE guidelines. The overall budget will remain consistent with the 2014/15 level.

10. High Needs Pressures

There are a number of pressures and savings in the High Needs block in 2015/16 as summarised in the table below:

	Pressure/ (saving) £
14/15 Funding Pressures	£894,400
Special Schools	£1,143,900
Special Units / Resource Provision	£36,200
High needs pupils in FE colleges	£174,300
High needs pupils in other local authority provision	(£52,400)
Pupils with Statements	£85,300
Pre 16 Out of City	£194,800
Post 16 Out of City	(£201,900)
Growth Funding on High Needs Block	(£315,900)
Total pressure to be funded from Early Years Block	£240,900
Total pressure to be funded from Schools Block	£1,717,800

11. In previous years there has been significant transfer of funding for High Needs from the Early Years block. Due to the changes in funding as outlined within the Early Years report the scope for funding to be available for such a transfer is vastly reduced for 2015/16. Within 2014/15 Early Years funded £894,400 of High Needs activity. The maximum value available for transfer in 2015/16 has been calculated to be £240,900.

BRIEFING PAPER

12. Furthermore, 2015/16 will see a significant increase in places at special schools. The place numbers reported to Schools Forum in January 2014 were 458 for September 2014. This has increased to 508 by September 2015. In respect of the High Needs exception report the increase in funding for 2015/16 is only £40,800 in relation to placement funding whilst growth funding of only £211,500 will be received within the High Needs Block. Therefore not all growth, (placement or Top-up) is being funded through additional DSG.
13. The estimated residual shortfall in funding for High Needs will need to be met through a transfer from both the Schools Block and Early Years.

Appendices/Supporting Information:

Appendix 1 Estimated High Needs Block 2015/16

Further Information Available From:

Name:	David Cuerden
Tel:	3878
E-mail:	David.Cuerden@Southampton.gov.uk

BRIEFING PAPER

Appendix 1

Estimated High Needs Block 2014/15

DfE 2015/16 High Needs Block	£17,739,000
Transfer from Early Years Block	£240,900
Transfer from Schools Block	£1,717,800
Total High Needs Block	£19,697,700
Funding for maintained providers	£12,916,300
Funding for Academies, Free Schools and Colleges	£2,393,600
Funding for independent providers	£2,044,100
Other Alternative Provision	£171,900
SEN support services	£759,100
Support for inclusion	£904,700
Overheads	£508,000
TOTAL	£19,697,700

DECISION PAPER

SUBJECT: 2015/16 SCHOOLS BLOCK
DATE: 14TH JANUARY 2015
RECIPIENT: SCHOOLS FORUM

SUMMARY:

This paper details the 2015/16 Schools Block which funds Primary and Secondary School budget shares and Central Services retained by the Local Authority.

RECOMMENDATION:

It is recommended that the Schools Forum :

- (i) Approve the central expenditure elements of the Schools Block summarised in Appendix 1.
- (ii) Approve the de-delegation of a centrally held Trade Union Duties budget at a rate of £70,600 in 2015/16.
- (iii) Note the transfer of £1,717,800 of funding between the Schools and High Needs Block for 2015/16.

REASONS FOR REPORT RECOMMENDATIONS

1. Local Authorities are required to allocate the Dedicated Schools Grant and prepare budgets for the three blocks for which funding is given by the DfE.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. It could be decided not to expand the Special Schools. This option has been rejected due to the expected level of need. Any expansion in Special School places would need to be funded.

BACKGROUND and BRIEFING DETAILS:

3. Schools Block

The level of the Schools Block is based on the October 2014 pupil count. The DfE has confirmed the size of the Schools Block as shown in the table below.

	2014/15 Actual	2015/16 Actual	Increase/ (decrease)
Schools Block Unit Funding (SBUF)	£4,648.53	£4,641.02	(0.16%)
Pupil count - October	27,307	28,030	2.65%
	£126,937,000	£130,088,000	
Additional Funding for induction of NQTs	£41,000	£42,000	
Reduction for Carbon Reduction Commitment	(£188,000)	Included within SBUF	
Transfer for Inspire Free School		£299,000	
Schools Block	£126,790,000	£130,429,000	2.87%

4. The Schools Block Unit Funding is set at a level defined by the DfE and shows a 0.16% decrease due to the Carbon Reduction commitment adjustment. Primary and Secondary pupil numbers in the city have risen by 2.65%. The overall increase in the Schools Block is 2.87%.
5. The Department of Energy and Climate Change announced on 10th December 2012, that all state funded schools in England will be withdrawn from the CRC Energy Efficiency Scheme participation from April 2014. In 2014/15 a lump sum reduction was made from the DSG to compensate the Exchequer for the loss of revenue resulting from local authorities no longer needing to meet the costs of purchasing carbon allowances for schools under the scheme. In 2015/16 this reduction was taken from the Schools Block Unit Funding rate.
6. Table 2 provides details of the breakdown of the % increase in pupils.

Table 2: Breakdown of pupil increase

Sector	Change in numbers
Primary	3.9%
Secondary	(0.6%)

7. De-delegation

The following de-delegated budgets will need to be approved by the Schools Forum to be held centrally:

- Support for schools in financial difficulties (£327,600)
- Trade Union Duties (£70,600)

8. Central Services

The following central services budgets, at the same level as 2014/15, are proposed to be held centrally:

- Admissions function (£422,100)
- MASH and Early Help (£626,800)

The following central services budget, in line with DfE regulations, will be held centrally:

- CLA and MPA Licences (£127,500)

This is an increase from the 2014/15 level. This is due to the DfE now purchasing all licences on behalf of schools nationally. Schools no longer need to purchase these through an SLA from their own budget share. Correspondingly the AWPU has been reduced to offset this. Please note the figure of £127,500 is only an estimate at this time and may be amended in the next week. Should this occur the AWPU will be adjusted accordingly.

9. Primary Growth Fund, (£718,200)

This budget will need to be approved by the Schools Forum to be held centrally.

This fund is proposed to support those Primary schools expanding as part of the Primary Review. Alternatively this budget could be delegated to all schools, however expanding schools would be responsible for funding any extra costs within their own budget shares.

For 2015/16 the rate per extra class is proposed to change as outlined below to reflect recalculated costs for the same assumed increase in staff provision.

2014/15 Rate - £33,400

Proposed 2015/16 Rate - £26,600

The proposed rate is calculated as follows:

7 months of an NQT - $\text{£}26,800/12*7=\text{£}15,627$

7 months of a Classroom Assistant - $\text{£}15,971/12*7=\text{£}9,316$ (32hours, term time)

7 months lunch cover - $\text{£}2,772/12*7=\text{£}1,617$

Total additional cost - £26,560

10. School budget shares

After Calculating the 15/16 budget share at 14/15 funding levels there is £616,400 of “headroom” in the Individual Schools budget. Of the £1,717,800 to be transferred to High Needs £616,400 will come from the Headroom. The remaining £1,101,400 will need to be found by reducing the Schools Block.

After transferring funding between blocks and updating all of the pupil data for each school for the October 2014 pupil count the table below details school budget shares.

Individual Schools Budget	£128,136,200
2015/16 Budget shares at 2014/15 funding levels	£127,519,800
Headroom to Transfer to High Needs	£616,400
Residual Schools Block Funding required for High Needs transfer	£1,101,400
New Individual Schools Budget	£126,418,400
Budget shares post transfer between blocks	£126,418,400

The Schools Forum will need to explore options and recommend the approach to reduce the Schools Block by £1,717,800 in order to facilitate the transfer of funding to the High Needs Block.

11. Appendix 1 shows the breakdown of the Schools Block.

Appendices/Supporting Information:

Appendix 1: Schools Block

Further Information Available From:

Name: David Cuerden

Tel: 023 8083 3878

E-mail: David.cuerden@southampton.gov.uk

Estimated Schools Block 2015/16

DfE 2015/16 Schools Block	£130,429,000
Transfer to High Needs Block	(£1,717,800)
Total Schools Block	£128,711,200
<u>Central Services</u>	
Primary Review Growth Fund	£718,200
Admissions function	£422,100
MASH and Early Help	£626,800
CLA and MPA Licences	£127,500
Individual Schools Budget before de-delegation	£126,816,600
<u>De-delegated</u>	
Support for schools in financial difficulties	£327,600
Trade Union Duties	£70,600
Final Individual Schools Budget 2015/16	£126,418,400
Final Individual Schools Budget 2014/15	£124,519,400
Increase in Individual Schools Budget	£1,899,000

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DECISION PAPER

SUBJECT: EARLY YEARS BLOCK
DATE: 14TH JANUARY 2015
RECIPIENT: SCHOOLS FORUM

SUMMARY:

The Dedicated Schools Grant (DSG) is split into three notional blocks: Schools Block, Early Years Block and High Needs Block. This paper looks at the allocations within the Early Years Block.

RECOMMENDATION:

It is recommended that the Schools Forum :

- (i) Note the proposed Early Years block of £14.0 million.
- (ii) Approve the central expenditure elements of the Early Years Block summarised in Appendix 1.

REASONS FOR REPORT RECOMMENDATIONS

1. To ensure there is adequate funding for the statutory responsibility of the provision of nursery places across the City and to continue to support those services currently funded under the central expenditure element of the DSG.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. The provision of nursery education places is a statutory responsibility.

BACKGROUND and BRIEFING DETAILS:

3. Early years funding differs from school funding because of the requirement for providers to be funded for the child's hours that they actually provide each term, rather than on an annual pupil count.
4. The Early Years Single Funding Formula (EYSFF) funds nursery providers on of the number of hours provided in the current year. There are six payments a year (two per term) based on estimates and actuals, for private voluntary and independent settings and academies and annually for maintained school settings. The formula for 3 and 4 year olds has a base hourly rate plus additional elements relating to quality, deprivation and flexibility. These additions are calculated each January to be paid in the next financial year.

5. Dedicated Schools Grant - Early Years Block

The provisional Early Years Block part of the Dedicated Schools Grant is detailed in the table below, currently based on the January 2014 count plus an allowance for anticipated growth:

	Funding 2015-16
3 & 4 year old pupil numbers, (Jan 14)	2,305
Anticipated Growth FYE	144
Guaranteed per pupil unit of funding (GUF)	£4,893
Total	£11,981,400
2 year old funding	£1,979,600
Early Years Premium	£266,700
Provisional Early Years Block	£14,227,700

6. The January 2015 Early Years Census will be used to calculate the Early Years Block with adjustments made in January 2016 to reflect the actual numbers the LA will have to fund from Sep 2015 to March 2016. It should be noted however that the Summer term has the highest take up.

7. 2 year old funding

The level of funding within the Early Years Block for 2 year olds is estimated to reduce from the £4,275,000 for 2014/15 reported at Schools Forum January 2014 to £1,979,600 for 2015/16, a reduction of £2,295,400. After taking account of the trajectory funding that was due to finish in 2014/15 the reduction in funding is still £1,835,300.

The reduction in funding is due to the movement from place funding to participation funding for 2015/16. The estimated level of income for 2015/16 has been calculated using Autumn 2014 participation data. Any increase above this level will create a further net income per placement of £0.12 per hour.

The funding received from the DfE will be based on census figures from January 2015, Autumn 2015 and January 2016.

8. Since September 2014, 40% of disadvantaged children nationally have been legally entitled to 570 hours per year (up to a maximum of 15 hours per week) of free early education.

9. A two-year-old will be eligible if they meet any one of the following criteria:

- a) They meet the eligibility criteria also used for free school meals;
- b) Their families receive Working Tax credits and have annual gross earnings of no more than £16,190 per year;
- c) They have a current statement of SEN or an Education, Health and Care plan;
- d) They attract Disability Living Allowance;
- e) They are looked after by the local authority;
- f) They have left care through special guardianship or an adoption or residence order

10. Funding will be allocated to the providers at a standard hourly rate of £4.95 per hour.

11. Central expenditure

Schools Forum approval is required for central expenditure within the Early Years Block. Appendix 1 shows the provisional Early Years Block budget for 2015/16.

12. The existing services funded by DSG within the Early Years Block are:

- Early years & Childcare Development team (£318,400)
- Provision for expansion of 3 and 4 year old places (£265,900)
- Contracts with National Child-minding Association, Pre-school Learning Alliance and MENCAP (£221,500)
- Data team officer responsible for allocating funding to providers (£32,000)
- Overheads (£172,600) covering central costs including Finance, HR, IT etc.

13. Systems – Anycomms + 2 year old on line application (£8,700)

It is recommended that the licensing and hosting of the AnyComms Plus web based system used for secure transfer of information is also funded from central expenditure. The system is used for:

- Sending personal information to early years providers securely both by the Data team and also other services such as child protection conferences
- web based forms for flow of personal information
- web based pre-populated forms to Early Years Providers.
- On line applications for economic checks for 2 year old early education entitlement.

14. Transfers to the High Needs Block

In 2014/15 an amount of £894,400 was transferred to fund High Needs block pressures as detailed in the High Needs paper. It is proposed that this transfer will reduce to the maximum available within the Early Years Block for 2015/16, (£240,900).

15. Estimates have been made of the numbers of 2, 3 and 4 year olds in the city to ensure that the budget is sufficient to fund demand. If Early Years numbers increase above those already anticipated, the city council will receive additional DSG at a rate of £4,892.69 per pupil. However, this will not be confirmed until June 2016.

Further Information Available From:

Name: David Cuerden

Tel: 023 8083 3878

E-mail: David.Cuerden@southampton.gov.uk

Estimated Early Years Budget 2015-16

DfE 2015/16 Provisional Early Years Block	£14,227,700
Transfer to High Needs Block	<u>(£240,900)</u>
Total Early Years Block	<u>£13,986,800</u>

2, 3 & 4 Year Old Childcare Funding, (incl EY Premium)	£12,967,700
Early years development	£584,300
Contracts with National Childminding Association, Pre-school Learning Alliance and MENCAP	£221,500
Data Team officer	£32,000
AVCO system	£8,700
Overheads	£172,600
TOTAL	£13,986,800

BRIEFING PAPER

SUBJECT: SOUTHAMPTON SEND OUTREACH SERVICE

DATE: 14 JANUARY 2015

RECIPIENT: SCHOOLS FORUM

THIS IS NOT A DECISION PAPER**SUMMARY:**

The attached proposal sets out a way the key elements of current outreach support to mainstream schools can be re-shaped to deliver an integrated service, delivering the proposed DSG savings for 2015/16, but requiring a reduction in the proposed savings for 2016/17.

BACKGROUND and BRIEFING DETAILS:

These are set out in detail in Appendix 1

RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:

This proposal delivers the £300k savings in 2015/16 previously identified, but delivers only £400k of the £600k proposed saving in 2016/17. It is proposed that the £200k shortfall in proposals for 2016/17 is subject to a further proposal to Schools Forum at a later date

OPTIONS and TIMESCALES:

The alternative to this proposal would be an entirely traded Outreach service, which those schools most in need of support are least likely to have the resources to pay for an entirely traded service. It is also questionable as to whether the Special Schools providing Outreach support would be able to carry the financial risks of an entirely traded service.

Appendices/Supporting Information:

Appendix 1 contains details of the proposed service

Further Information Available From:

Name:	Robert Hardy
Tel:	023 8083 3347
E-mail:	robert.hardy@southampton.gov.uk

BRIEFING PAPER

Appendix 1

Outreach Advisory Service for SEND

Aims:

- To provide support and challenge for primary and secondary schools in relation to school improvement and outcomes for children with SEND.
- To provide a flexible and joined up outreach service that responds to the overlapping needs of the individual child/student and ensures early intervention.
- To increase the capacity of mainstream schools to develop inclusive practice for pupils with SEND.
- To increase the capacity of mainstream schools to secure and demonstrate the progress of pupils with SEND through rigorous assessment, target setting and tracking.
- To provide problem solving support via PHIG
- To provide opportunities for mainstream staff to observe best practice in relation to SEND.

Principles behind referral process and access to service:

- To provide one joined up outreach service, led and managed by Springwell School.
- To provide a free basic entitlement to all schools as part of the local offer.
- To enable schools to drive decision making about prioritisation of referrals.
- To ensure all schools have access to early intervention for identified pupils.
- To provide layers of support to meet the different needs of pupils and schools
- To provide a flexible range of charges to meet the needs of schools accessing support

Accountability:

- Focus on inclusion at SMG for all schools
- Additional focus on effective use of outreach advice for those schools receiving a free service

Monitoring, Evaluation and Review

The proposed model will be reviewed annually against performance indicators to ensure service capacity, quality and impact.

SERVICES PROVIDED IN YEAR 1

1. **Free** Core Service

2. **Charged** enhanced and intensive services

3. Commissioned Services

LEVEL OF SUPPORT	DETAILS OF SUPPORT PACKAGE	ELIGIBILITY CRITERIA
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BRIEFING PAPER

<p>LEVEL 1 FREE CORE SERVICE AS PART OF THE LOCAL OFFER</p>	<p>-Case referral problem solving via PHIG -Assessment and consultation with Outreach Teacher, written report and recommendations for provision. -Up to 6 weekly visits where appropriate, including:</p> <ul style="list-style-type: none"> • direct work with pupil • consultation with staff • visit records • review meeting with further recommendations • written exit report. 	<p>-Up to 3 referrals per year (one per term) for primary and secondary schools as appropriate. Priority given to pupils in Yr R with an EHC or undergoing integrated assessment. -Additional referrals per year for primary and secondary schools in category 3 or below as appropriate - LA directed work according to service capacity, focusing on whole school intervention -Pupils moving into Southampton from outside the city where appropriate -Pupils on a managed move where appropriate</p> <p><i>*Additional pupils can be bought in by schools</i></p>
<p>LEVEL 2 CHARGED ENHANCED SERVICE</p>	<p>-Following receipt of Level 1, three half termly visits with review and written report</p>	<p>Available to all schools at a charge</p>
<p>LEVEL 3 CHARGED INTENSIVE SERVICE</p>	<p>Intensive support for fixed term: -0.5 week -Full time per week</p>	<p>Available to all schools at a charge</p>
<p>CHARGED ADDITIONAL SERVICES</p>	<p>-Whole school strategic advice and training -Whole School Systems Check for SEND -Consultation visit with written report -Resource making mornings -Visitor mornings -Twilight/Half day and Full day training or consultancy support -Year 6/7 Transition Package</p>	<p>Available to all schools at a charge</p>

BRIEFING PAPER

STRENGTHS OF PROPOSED MODEL	LIMITATIONS/BARRIERS/QUESTIONS
<ul style="list-style-type: none"> • One route for referrals only. • Large proportion of time allocated to direct work with pupils • Accessible to all schools • Schools able to drive decision making • Cases problem solved by a team of professionals at PHIG • Development of capacity of service to work directly with pupils e.g. behaviour • Signposting schools to other services where appropriate • Built in review allowing for changes to model as needed • Outreach Manager present at PHIG to inform decision making through knowledge of schools, previous referral history, current capacity etc. • Centrally housed data and services/resources to promote inclusion. 	<p>The following requires further clarification:</p> <ul style="list-style-type: none"> • Role of PHIG • Accountability of schools • Role of SMG • Funding after Year 1 e.g. top slicing DSG/SLA?